

## PLEASE READ THIS IS AN UPDATE AS OF APRIL 8, 2020

With current concerns and precautions regarding the COVID-19, Cecil Soil Conservation District is temporarily modifying our procedures for conducting business at the District. We strongly advise that you contact the District at 410-398-4411, ext. 3 so that we can address your needs. Please be advised that the door to our office is locked to the public. All reasonable means will be done to conduct meetings via telephone or email where and when possible. In addition, if you are sick or have been exposed to COVID-19 please **do not** visit the district.

Erosion and Sediment Plans may continue to be submitted for review. **Temporarily**, CSCD will receive plans electronically provided they are sent to Mari Markkula ([marimarkkula@cecilscd.com](mailto:marimarkkula@cecilscd.com)). Please contact CSCD regarding electronic payments where applicable. Alternatively, submissions can be dropped off in the mail slot, mailed in, or placed in the bin in the vestibule during normal business hours. To make arrangements for **Erosion and Sediment Plan review payments** please email Tracey Rach ([traceyrach@cecilscd.com](mailto:traceyrach@cecilscd.com)).

**PLEASE BE ADVISED**, on Tuesdays and Thursdays if you call the district there will not be an employee available to answer your call but leave a detailed message and it will be sent to our email so that we can return your call. If you have any questions regarding these temporary changes please do not hesitate to call the office for clarification. It is important that we take the necessary steps to safeguard your health as well as the employees of Cecil Soil Conservation District. Thank you for your cooperation in this matter.